

FAQ re: Online REG

Q. What should I do if it says, “session has expired”?

A. Press the blue “cancel changes” button, logout of your student portal, and try again. Make sure to fill out the payment information within 10 minutes to prevent this issue.

s Registration

| | Course Title | Credit | Cost | DueNow |
|----|------------------------|--------|------------|----------|
| | Financial Accounting I | 3.0 | \$1,680.00 | \$0.00 |
| | | | \$25.00 | \$25.00 |
| x1 | | | \$0.00 | \$700.00 |

and completing this registration you agree that you are registering for course(s) at Coquitlam College and thereby agree to the college's [refund guidelines](#) stated on the college's website [CoquitlamCollege.com](#).

CONTINUE COURSE SELECTION

CANCEL CHANGES

Q. Why won't my online credit card payment go through?

A. There are a few possible reasons why your payment won't go through:

- Telephone number: Make sure there are no spaces or dashes in your phone number (ex. 7781231234)
- Name: Only list your first and last name, no middle names, or initials
- Postal Code: Make sure you are using the postal code you used when you signed up for your credit card. Do not enter any spaces and write the letters in either all upper-case or all lower-case. If neither option works, please contact your bank to confirm that you have the correct details. (ex. v3r4j2 OR V3R4J2)
- If the error message says “AVS”, please call your bank and ask them to release the funds to Coquitlam College. Do not exit out of the page before you call.

Q. Can I use Visa Debit for online credit card payment?

A. No. To use your checking or savings account, you can do an online bill payment with your bank a few days before your registration date/payment deadline. Alternatively, you can pay in-person by debit card at the Coquitlam Campus at least 1 day before your registration/payment deadline. Please note that in-person payments made after 3:00 pm will not be shown in your student portal for 48 hours.

Q. What if I want to select 6 courses?

A. The online system will only let you select 5 courses. If you would like to add a 6th course, you will need to come speak with an advisor in the Coquitlam Campus.

Q. Why isn't the course I want showing on my student portal?

A. It is because you do not have the prerequisites to take that course. It will only show courses that you are eligible to take. If you think you have the prerequisites for courses that are not shown, please contact us by phone or email.

Q. What do I do if the course I want is full?

A. It is possible that other students may drop the course you are wanting to take. Regularly check the timetable on our website to see if any spots become available. We will not register you in courses that are full.

| Course Section | Name | Schedule | Credit | Instructor | Status |
|------------------------------------|---------------------------------------|-----------------------------|--------|------------------|-----------|
| <input type="checkbox"/> ACCT 101A | Financial Accounting I | M/W 8:25AM-10:15AM Rm 201 | 3.0 | Chuck Konrad | Full |
| <input type="checkbox"/> ACCT 101B | Financial Accounting I | T/Th 5:00PM-6:50PM Rm 201 | 3.0 | Amanda Koning | Available |
| <input type="checkbox"/> ANTH 100A | Selected Topics in Indigenous Studies | M/W 4:50PM-6:40PM Rm Online | 3.0 | Audrey McDougall | Full |
| <input type="checkbox"/> ANTH 101A | Introduction to Anthropology | M/W 2:50PM-4:40PM Rm 101 | 3.0 | Jeff Jones | Full |
| <input type="checkbox"/> ARTH 100A | Introduction to Art History | M/W 8:25AM-10:15AM Rm 202 | 3.0 | Janet Jones | Full |
| <input type="checkbox"/> ARTH 100B | Introduction to Art History | M/W 10:25AM-12:15PM Rm 203 | 3.0 | Jairo Salazar | Full |
| <input type="checkbox"/> ARTH 100C | Introduction to Art History | M/W 10:25AM-12:15PM Rm 202 | 3.0 | Janet Jones | Full |
| <input type="checkbox"/> ARTH 100D | Introduction to Art History | T/Th 10:25AM-12:05PM Rm 202 | 3.0 | Janet Jones | Full |
| <input type="checkbox"/> ARTH 100E | Introduction to Art History | T/Th 12:50PM-2:30PM Rm 202 | 3.0 | Janet Jones | Full |
| <input type="checkbox"/> ARTH 100F | Introduction to Art History | T/Th 4:30PM-6:10PM Rm 201 | 3.0 | Jairo Salazar | Full |

Q. How do I change courses?

A. Go to the same tab on your student portal that you registered on. Unselect the course you do not want to take and select a different course and press the blue “confirm changes” button and press “register now” or “pay now”. Please note that there will be a \$25 course change fee.

Added successfully.

PLEASE NOTE: Registrations are not considered complete until the College has received payment for the required deposit. You have until 1:14 PM today to complete this payment deposit and secure your seat in the selected course(s).

| | Course | Course Title | Credit | Schedule | Instructor |
|--------------------------|-----------|------------------------|--------|------------------------------|---------------|
| <input type="checkbox"/> | CHIN 100A | Introductory Chinese I | 3.0 | T/Th 2:40PM-4:20PM Rm Online | Linda Bao |
| <input type="checkbox"/> | ACCT 101B | Financial Accounting I | 3.0 | T/Th 5:00PM-6:50PM Rm 201 | Amanda Koning |

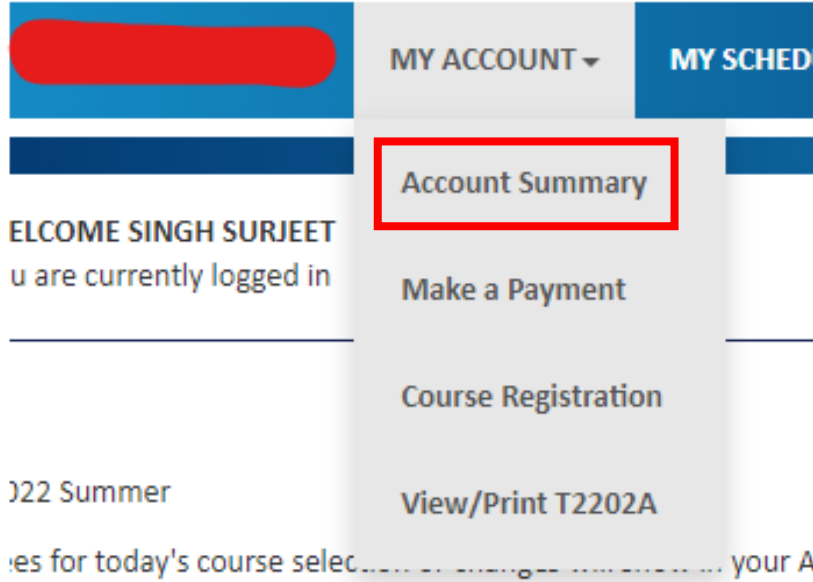
CONFIRM COURSES

CANCEL CHANGES

| Course Section | Name | Schedule | Credit | Instructor | Status |
|-------------------------------------|------------|---------------------------------------|--------|---------------------|-----------|
| <input type="checkbox"/> | ACCT 101A | Financial Accounting I | 3.0 | Chuck Konrad | Full |
| <input type="checkbox"/> | ACCT 101B | Financial Accounting I | 3.0 | Amanda Koning | Available |
| <input type="checkbox"/> | CHIN 100A | Selected Topics in Indigenous Studies | 3.0 | Audrey McDougall | Full |
| <input type="checkbox"/> | ANTH 101A | Introduction to Anthropology | 3.0 | Jeff Jones | Full |
| <input type="checkbox"/> | ARTH 100A | Introduction to Art History | 3.0 | Janet Jones | Full |
| <input type="checkbox"/> | ARTH 100B | Introduction to Art History | 3.0 | Jairo Salazar | Full |
| <input type="checkbox"/> | ARTH 100C | Introduction to Art History | 3.0 | Janet Jones | Full |
| <input type="checkbox"/> | ARTH 100D | Introduction to Art History | 3.0 | Janet Jones | Full |
| <input type="checkbox"/> | ARTH 100E | Introduction to Art History | 3.0 | Janet Jones | Full |
| <input type="checkbox"/> | ARTH 100F | Introduction to Art History | 3.0 | Jairo Salazar | Full |
| <input type="checkbox"/> | BIOL 104A | Introduction to Biology | 4.0 | Raymond Wang | Full |
| <input type="checkbox"/> | BIOL 104LA | Biology 104 Laboratory | 0.0 | Raymond Wang | Full |
| <input type="checkbox"/> | BUSI 100A | Introduction to Business | 3.0 | Misha Lidder | Full |
| <input type="checkbox"/> | BUSI 100B | Introduction to Business | 3.0 | Misha Lidder | Full |
| <input type="checkbox"/> | BUSI 102A | Introduction to Leadership | 3.0 | Eduardo Azmitia | Full |
| <input type="checkbox"/> | BUSI 102B | Introduction to Leadership | 3.0 | Misha Lidder | Full |
| <input type="checkbox"/> | BUSI 102C | Introduction to Leadership | 3.0 | Misha Lidder | Full |
| <input type="checkbox"/> | BUSI 110A | Mathematics of Finance | 3.0 | Mohammad Fakhrabadi | Full |
| <input checked="" type="checkbox"/> | CHIN 100A | Introductory Chinese I | 3.0 | Linda Bao | Available |
| <input type="checkbox"/> | CHIN 101A | Introductory Chinese II | 3.0 | Linda Bao | Available |
| <input type="checkbox"/> | CMNS 100A | Introduction to Communication | 3.0 | Lisa Moberg | Full |

Q. How do I check my payment deadline?

A. Go to the "Account Summary" tab on your student portal. At the bottom of the page, it will show the courses you are registered in as well as the payment deadline.



Data as of 2022-11-28 04:20:48

Student Balance: Outstanding balance \$805.00

| Date | Type | Ref | Description | Amount |
|-----------|---------|--------------------|-------------|---------|
| 18-Aug-22 | Payment | WD_F22_O/L_V_K2144 | | -900.00 |

2022 Summer Payment Must Be Received By:

| Course Section | Due Date |
|----------------|-----------|
| ACCT 101B | 01-Dec-22 |