2022's New Registration System

Welcome to the updated student portal! If your primary program is **'University Transfer'** or **'Associate of Arts'**, you are eligible to register for your own courses.

When you first log in...

For **RETURNING** students: your portal experience remains the same with added functionality.

For **NEW** students: you will first be greeted with this page. You can fill out your personal information on this page.

For students without a **Social Insurance Number (SIN)**, it is **not** necessary for you to fill out that section. You may continue using the student portal by clicking '**submit'** or by clicking the 'home' button.

PERSONAL INFORMATION -	STUDENT RECORDS -	MY ACCOUNT -	MY SCHEDULE +	
Student ID	WELCOME you are currently I	ogged in		ჭ ტ
Change your Add	lress/SIN			
For the 2019 tax year, Canada Rever T2202 Tuition and Enrolment Certifi Number(SIN) is now required. Subs the preparer of the tax information	nue Agency (CRA) will requ cates forms. To prepare yo ection 237(1) of the Incom slip. More information on	uire all designated ed our T2202 form for th ne Tax Act requires th n this requirement can	lucational institutions i le 2019 tax year, your S at you provide your SII n be found on the CRA	n Canada to file the ocial Insurance J, upon request, to website here.
SIN:				
Email Address:				
Telephone:				
Address line 1:				
Address line 2:				
City:				
Vancouver				
Province:				
BC				
Country:				~
Postal Code:				
rosa code.				
SUBMIT				

My Account

Under 'My Account', there is a new section labelled **'Course Registration.'** Click on it to begin selecting your courses.

PERSONAL INFORMATION - ST	UDENT RECORDS -	MY ACCOUNT -	
Student ID:	WELCOME	Account Summary	
	you are currently k	Make Payment	HO
Change your Addre	sec/SIM	Course Registration	
For the 2019 tax year, Canada Revenue A	Agency (CRA) will requ	View/Print T2202A	al institutions in Canada to file the

Upon clicking on this button, you will be redirected to a brand-new page that looks like this:

ourse Sele	ection				
lease select y	our courses for the 2022 Fall				
our invoice fo	r tuition and related fees for t cessful registration	today's course selection or o	changes wil	ll show in your Account Summ	nary with 24
rogram: Asso	ciate of Arts Degree				
No courses g	ave been selected/dropped				
•					
CONF	IRM COURSES				
CANC	EL CHANGES				
Course	Name	Schodule	Credit	Instructor	Statue
Course Section	Name	Schedule 💙	Credit	Instructor ~	Status
Course Section	Name A Financial Accounting I	Schedule	Credit 3.0	Instructor Chuck Konrad	Status 2
Course Section	Name A Financial Accounting I B Financial Accounting I	Schedule M/W 8:45AM-10:15AM Rm 201 T/Th 5:45PM-7:15PM Rm	Credit 3.0 3.0	Instructor Chuck Konrad Amanda Koning	Status 2 Available
Course Section ACCT 101	Name A Financial Accounting I B Financial Accounting I	Schedule M/W 8:45AM-10:15AM Rm 201 T/Th 5:45PM-7:15PM Rm 201	Credit 3.0 3.0	Instructor Chuck Konrad Amanda Koning	Status 2 Available
Course Section	Name A Financial Accounting I B Financial Accounting I A Financial Accounting II	Schedule M/W 8:45AM-10:15AM Rm 201 T/Th 5:45PM-7:15PM Rm 201 M/W 10:25AM-11:55AM Rm 201	Credit 3.0 3.0 3.0	Instructor Chuck Konrad Amanda Koning Chuck Konrad	Status 2 Available Available
Course Section	Name A Financial Accounting I B Financial Accounting I A Financial Accounting I A Financial Accounting II Selected Topics in	Schedule M/W 8:45AM-10:15AM Rm 201 T/Th 5:45PM-7:15PM Rm 201 M/W 10:25AM-11:55AM Rm 201 M/W 4:05PM-5:35PM Rm O	Credit 3.0 3.0 3.0 3.0	Instructor Chuck Konrad Amanda Koning Chuck Konrad Audrey McDougall	Status 2 Available Available Available
Course Section ACCT 101 ACCT 101 ACCT 102 ACCT 102	Name A Financial Accounting I B Financial Accounting I A Financial Accounting I A Financial Accounting II Selected Topics in Indigenous Studies	Schedule ✓ M/W 8:45AM-10:15AM Rm Rm 201 T/Th 5:45PM-7:15PM Rm Z01 M/W 10:25AM-11:55AM Rm 201 M/W 4:05PM-5:35PM Rm Online Additional and a second	Credit 3.0 3.0 3.0 3.0	Instructor Chuck Konrad Amanda Koning Chuck Konrad Audrey McDougall	Status 2 Available Available Available
Course Section ACCT 101 ACCT 101 ACCT 102 ANTH 100 ANTH 101	Name A Financial Accounting I B Financial Accounting I A Financial Accounting II A Financial Accounting II Selected Topics in Indigenous Studies Introduction to Anthropology	Schedule M/W 8:45AM-10:15AM Rm 201 T/Th 5:45PM-7:15PM Rm 201 M/W 10:25AM-11:55AM Rm 201 M/W 4:05PM-5:35PM Rm Online M/W 2:25PM-3:55PM Rm 101	Credit 3.0 3.0 3.0 3.0 3.0 3.0	Instructor Chuck Konrad Amanda Koning Chuck Konrad Audrey McDougall Jeff Jones	Status 2 Available Available Available Available
Course Section	Name A Financial Accounting I B Financial Accounting I A Financial Accounting I A Financial Accounting II Selected Topics in Indigenous Studies Introduction to Anthropology Introduction to Physical Anthropology	Schedule M/W 8:45AM-10:15AM Rm 201 T/Th 5:45PM-7:15PM Rm 201 M/W 10:25AM-11:55AM Rm 201 M/W 4:05PM-5:35PM Rm Online M/W 2:25PM-3:55PM Rm 101 T/Th 2:25PM-3:55PM Rm 101	Credit 3.0 3.0 3.0 3.0 3.0 3.0 3.0 3.0	Instructor Chuck Konrad Chuck Konrad Chuck Konrad Chuck Konrad Audrey McDougall Jeff Jones Jeff Jones	Status 2 Available Available Available Available Available
Course Section	Name A Financial Accounting I B Financial Accounting I A Financial Accounting I A Financial Accounting II A Financial Accounting II A Financial Accounting II A Financial Accounting II Introduction to Anthropology Introduction to Physical Anthropology Indigenous People's Ways of Commission Canada	Schedule ✓ M/W 8:45AM-10:15AM Rm 201 T/Th 5:45PM-7:15PM Rm 201 M/W 10:25AM-11:55AM Rm 201 M/W 4:05PM-5:35PM Rm Online M/W 2:25PM-3:55PM Rm 101 T/Th 2:25PM-3:55PM Rm 101 T/Th 2:25PM-3:55PM Rm 001 OffM/W 5:45PM-7:15PM Rm 001	Credit 3.0 3.0 3.0 3.0 3.0 3.0 3.0 3.0 3.0	Instructor Chuck Konrad Amanda Koning Chuck Konrad Chuck Konrad Audrey McDougall Jeff Jones Juff Jones Audrey McDougall	Status 2 Available Available Available Available Available Available

Selecting Your Courses

Select the courses you would like to take. All the courses for which you are eligible are shown on the screen. You will not be able to select two courses with overlapping schedules. Selecting your courses does <u>not</u> mean you have gotten your seat for the course. You must click '**CONFIRM COURSES'**, review your selection, then **COMPLETE YOUR PAYMENT** or click '**REGISTER COURSES'** to successfully reserve your seat.

Added successfully.

PLEASE NOTE: Registrations are not considered complete until the College has recieved payment for the requested deposit. You have until 11.58 AM today to complete this payment deposit and secure your seat in the selected course/s.

	Course	Course Title	Credit	Schedule	Instructor
Add	ACCT 101A	Financial Accounting I	3.0	M/W 8:45AM-10:15AM Rm 201	Chuck Konrad
Add	ANTH 101A	Introduction to Anthropology	3.0	M/W 2:25PM-3:55PM Rm 101	Jeff Jones

CONFIRM COURSES

CANCEL CHANGES

Course Section	lame	Schedule 💙	Credit	Instructor 🗸	Status
✓ACCT 101A F	inancial Accounting I	M/W 8:45AM-10:15AM Rm 201	3.0	Chuck Konrad	2
ACCT 101B F	inancial Accounting I	T/Th 5:45PM-7:15PM Rm 201	3.0	Amanda Koning	Available
ACCT 102A F	inancial Accounting II	M/W 10:25AM-11:55AM Rm 201	3.0	Chuck Konrad	Available
	elected Topics in ndigenous Studies	M/W 4:05PM-5:35PM Rm Online	3.0	Audrey McDougall	Available
	ntroduction to Inthropology	M/W 2:25PM-3:55PM Rm 101	3.0	Jeff Jones	Available

When you are finished, click **'CONFIRM COURSES'**. If you would like to cancel your selection, click **'CANCEL CHANGES'**.

Your classes will only be reserved if you either:

- Successfully make a payment within 10 minutes of clicking 'CONFIRM COURSES', OR:
- Successfully click 'REGISTER NOW' within 10 minutes of clicking '**CONFIRM COURSES**' (this only applies to students who have credit in their student accounts).

Course/s have been reserved, please pay the \$375.00 now to complete your registration and secure your seat.

PLEASE NOTE: Registrations are not considered complete until the College has recieved payment for the requested deposit. You have until 11.58 AM today to complete this payment deposit and secure your seat in the selected course/s.

	Course	Course Title	Credit	Schedule	Instructor
Add	ACCT 101A	Financial Accounting I	3.0	M/W 8:45AM-10:15AM Rm 201	Chuck Konrad
Add	ANTH 101A	Introduction to Anthropology	3.0	M/W 2:25PM-3:55PM Rm 101	Jeff Jones

	Course/Description	Course Title	Credit	Cost	DueNow
ADD	ACCT 101	Financial Accounting I	3.0	\$1,692.00	\$0.00
ADD	ANTH 101	Introduction to Anthropology	3.0	\$1,692.00	\$0.00
FEE	Actvity Fee			\$25.00	\$25.00
DEPOSIT	Non-Refundable Deposit Fees x2			\$0.00	\$350.00

Required Payment for this Registration

By Selecting 'PAY NOW' or 'REGISTER NOW' and completing this registration you agree that you are registering for course/s at Coquitlam College and thereby agree to the College's tuition and Other fees payment policies as well as the College's refund guidelines stated on the college's website CoquitlamCollege.com.

PAY NOW		
CONTINUE CO	URSE SE	LECTION
CANCEL CHAN	IGES	

If you have clicked 'CONFIRM COURSES', this screen will be shown. It will give you a summary of what courses you have added or dropped, and the applicable fees that will be applied before you pay.

Please take this time to see our updated payment policies and the refund guidelines.

Review your selections. If you are satisfied with your selections, click the checkbox (pointed with the red arrow **in the picture above**).

If you have sufficient funds in your account, the **'PAY NOW'** button will be shown instead of **'REGISTER NOW'**.

You will have 10 minutes to confirm and complete your payment.

Making Your Payment

If you do not have sufficient funds in your account, you will be redirected to an online payment page. You will need to successfully complete your payment to complete your registration.

Please complete the form below to submit yo	our Coquitlam College tuition payment.
Please note that your registration will not be	complete until payment has been successfully received
PLEASE NOTE: Prepayment of Tuition Fees fro	om any source does not guarantee course selection
Tuition Payment Information	
Your course reservation w	vill expire at 11.58 AM
Amount:	
375.00	
Email Address:	Telephone:
Credit Card Information	
Credit Card Information	0.07
4444333322221111	123
Card Expiry Month:	Card Expiry Year:
October 🗸	2022
Credit Card Holder Information	
First Name:	Last Name:
John	Smith
Credit Card Billing Address	
Street:	City:
100 Main St	Vancouver
Province:	Country:
BC	CA
Postal Code:	

From the time you click **'CONFIRM COURSES'**, you will have **10 minutes** to complete your payment. If you do not complete your payment on time, you will lose your seat in the course and will have to try again from the beginning.

Click **'SUBMIT PAYMENT'** to complete your registration. It will be reflected on your account 24 hours later.

Congratulations! You are now successfully registered for your courses. Hope to see you next semester!

For further questions regarding your courses, please contact one of our <u>academic advisors</u>.

For any technical or login issues, please contact <u>portalhelpdesk@coquitlamcollege.com</u>.